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|  |  | EDUCATION |
|  | **Notre Dame University**  2014 – 2019  Graduated as a Working Scholar at Notre Dame University Canteen.  **Notre Dame of Cotabato**  2010 – 2014  Graduated as a scholar. P.M Shift Program  **Cotabato City Central Pilot School**  2004 - 2010 |
| JEFFERSOn ONGANIZA Profile An aspiring front-end web developer with a strong work ethic, organizational skills and eagerness to continuously learn and improve CONTACT PHONE:  09663202342  EMAIL:  larrydelacruz666@gmail.com |  | WORK EXPERIENCE |
|  | **Cotabato Regional and Medical Center**  **J.O – I.T Staff**  October 24, 2022–Present  Administrative assistant related works including updating of construction accomplishment report presentation, encoding and submission of reports online, processing documents and other computer related job needed by the section.  **Working Scholar at Notre Dame University**  November 04, 2014 – October 30, 2019  Dishwasher, Baker helper and kitchen helper at University Canteen, Notre Dame University. |
|  | SKILLS |
|  | * Installation and Computer Troubleshooting * Microsoft Office(Excel, Word, Powerpoint) * Basic knowledge in programming (VB.net, SQL, Web Programming(HTML,CSS,JAVASCRIPT,PHP) * Basic knowledge in Photoshop |